



Parrot Creek

Architectural Review Committee

Tree Removal Request Form



Please use this form to request a tree removal on your property (one tree per request form).

Name:	Address:
Email:	Phone:

The Declaration of Covenants, Restrictions and Conditions of Parrot Creek, Article VI Section 12 states that trees or landscaping meeting the following criteria require ARC board approval before removing:

- trees with a diameter in excess of six inches and at least two feet above ground level
- distinctive flora

Tree Information:

Species: _____

Reason for request (circle one):

Dead/Dying

Diseased

Safety Hazard

Other: _____

Location of tree: _____

Additional supporting information: _____

Your HOA strongly encourages you to plant a replacement tree if feasible. A list of suggested replacements can be found [here](#).

Proposed start date for improvement: _____

Estimated completion date for improvement: _____

** If you are unable to begin the improvement within six months of the request, please fill out a new request form

Please consult the Town of James Island or Charleston County guidelines for tree removal to see if a permit is required.

Permit needed? _____ Yes _____ No

Property jurisdiction: _____ City of Charleston _____ Town of James Island

Please list a few dates/times you would be available to meet with a board member, in case we need more information:

- _____
- _____
- _____

I understand that the ARC will act on this request within 30 days of receipt and contact me in writing regarding their decision. I agree not to begin property improvements without written approval from the ARC. I understand that all improvements will comply with all municipal codes and legal and permitting requirements.

Owner's Printed Name

Signature

Date

Return this completed form and any attachments to: ParrotCreekARC@gmail.com or to Jenna Wilson, 930 Parrot Creek Way.